



District Attorney of
New York County

January 9, 2017

The CUNY Institute for State and Local Governance (ISLG) appreciates your interest in the Request for Proposals (RFP) for a Trauma-Informed Abusive Partner Intervention Program.

This addendum includes answers to questions submitted to ISLG via the CJII Application Portal by December 2, 2016.

ANSWERS TO APPLICANT QUESTIONS
Trauma-Informed Abusive Partner Intervention Program

REFERRAL SOURCE

QUESTION: The RFP states that clients will be referred from the Manhattan court system. Given the Inclusion Criteria presented in Appendix 5 (i.e., charged with a misdemeanor or certain felony charge(s) in an IPV case), would clients only be referred from Manhattan criminal court or may they come via any Manhattan court system, such as Manhattan family court and/or a mandate from the NYC Administration for Children's Services (ACS)?

ANSWER: APIP clients will have been charged with IPV related misdemeanors and certain felonies within the Manhattan criminal court system. The Manhattan District Attorney's Office (DANY) will identify eligible defendants and refer them to the APIP. These defendants will be required to successfully complete the program as a part of their sentence or plea agreement. During the planning period, the possibility of including referrals from other court systems may be discussed further.

Given the complex nature of IPV crimes, it is likely that these criminal court-mandated APIP clients may be involved in additional agencies and courts, including NYC Administration for Children's Services (ACS) and family court. Mechanisms for collaborating with systems outside of Manhattan's criminal court will be determined together with DANY and ISLG during the grant's planning period.

INCLUSION CRITERIA/ CLIENT ELIGIBILITY

QUESTION: Client eligibility as presented in Appendix 5, Inclusion Criteria: must the misdemeanor/felony charge(s) be an active case?

ANSWER: All APIP clients must be charged with an IPV-related misdemeanor or eligible felony. These clients will be referred by DANY, and successful completion of the program will be mandated as part of their sentence or plea agreement. Thus, all clients referred to the APIP will have an open criminal case at the time of enrollment. During the planning period, the grantee, in collaboration with DANY/ISLG, will develop a plan for how the program will work with clients whose criminal cases have closed.

QUESTION: May we serve clients through this initiative who were not mandated to complete the program, but come to the program voluntarily?

ANSWER: During the planning period, the grantee should consider ways to continue providing services to those who wish to continue at the end of the designated program period. The possibility of including voluntary clients may be explored during the planning period

EXCLUSION CRITERIA

QUESTION: Appendix 5 references a list of minimum exclusion criteria for clients of the proposed APIP. Based on our history of serving abusive partners, we understand that many clients may have a current charge (or past conviction) for crimes such as: stalking, weapons possession, and/or strangulation/criminal obstruction of breathing. Can you elaborate on CJII/DANY's intent in excluding such clients from the program?

ANSWER: In developing proposals, applicants should consider the criteria presented in Appendix 5 of the RFP. Applicants are encouraged to address the inclusion and exclusion criteria in the Program Narrative section of their submission. During the grant's planning period, DANY, ISLG and the grantee will further discuss specifics regarding the minimum exclusion criteria.

NON-COMPLIANCE PROTOCOLS

QUESTION: If we are actively serving a client in our APIP, would a violation of an Order for Protection or infraction of any action/s listed in Appendix 5 (Exclusion Criteria) be cause for immediate termination for that client in the program?

ANSWER: The applicant should include the program's proposed graduated non-compliance protocols in the proposal narrative. Applicants should consider the exclusion criteria listed in Appendix 5 of the RFP in their refinement or development of these protocols. The proposed non-compliance protocols should address several areas, including client recidivism and mental health emergencies. During the planning period, the applicant will collaborate with DANY, ISLG, and criminal justice stakeholders in the development of finalized protocols and procedures across a range of areas (see p. 13-15 of the RFP).