



District Attorney of
New York County

April 16, 2019

The CUNY Institute for State and Local Governance (ISLG) appreciates your interest in the Request for Proposals (RFP) for Evaluation of the *Trauma-Informed Abusive Partner Intervention Program* initiative.

This addendum includes answers to questions submitted via CJII Application Portal to ISLG by April 7, 2019.

ANSWERS TO APPLICANT QUESTIONS
Evaluation of the
Trauma-Informed Abusive Partner Intervention Program Initiative

EVALUATION DESIGN

QUESTION: Does DANY have a required or preferred IRB? If no, does it need to be a New York State IRB, or can we use an IRB of our choosing? The concern is if we have to use an unfamiliar IRB it could slow things down.

ANSWER: DANY does not require or prefer a particular IRB. The evaluator is responsible for securing any necessary approval from its own Institutional Review Board (IRB) and any other review boards necessary to conduct the evaluation (e.g., if agencies providing administrative data require further review and approval). Any research design requiring use of DANY data will need to be reviewed and approved by DANY's General Counsel and Planning and Management Unit and will be governed by a data use agreement and/or memorandum of understanding.

PROPOSAL COMPONENTS

QUESTION: Can personnel experience be substituted for firm experience?

ANSWER: The RFP asks that applicants describe the relevant experience of the applicant organization, each proposed subcontractor or consultant (if any), and the proposed key staff involved in the evaluation. Thus, both organizational and staff experience will be considered in the review of proposals.