

ATTACHMENT A

Line-Item Budget

The line item includes a presentation of the proposer's total budget of \$20,000 for the contract term. Supplemental costs such as program materials, temporary staff time, participant sustenance, or recruitment materials should not exceed 25% (\$5,000) of total budget this excludes beautification supplies if proposing a program involving a combination of beautification and stipends.

The line-item budget should include the relevant categories, below and a short budget narrative.

- **Stipends** List the breakdown of participant stipends (number of paid hours across number of young people, stipend rate per activity)
- **Temporary staff or overtime pay**– each staff person must be listed separately, with rate of pay.
- **Supplies** – list of supplies needed to fulfill the Scope of Services through the proposed contracting period. *Please indicate program supplies and beautification supplies, if applicable.*